

**INSURANCE APPLICATION**  
for  
**ROOFING CONTRACTORS**

OFFERED BY



PO Box 567 San Marcos CA 92079-0567  
bwest@amiscorp.com ~ [www.amisinsurance.com](http://www.amisinsurance.com)  
(800) 843-8550 ~ FAX: 800-573- 8550  
Surplus Lines Broker License # 0E22579  
CA Insurance License # 0732784



A NATIONWIDE INSURANCE AGENCY

# AMIS/Alliance Marketing & Insurance Services

PO Box 567  
San Marcos, CA 92079-0567  
800-843-8550  
Toll Free Fax: 800-573-8550

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www.amisinsurance.com

## GENERAL LIABILITY PROGRAM ROOFING CONTRACTORS APPLICATION

This is an application for **New Occurrence** Basis and not a Claims-Made policy.  
**Please complete the following information on your operation:**

First Name MI Last Name

D.B.A.

Mailing Address			Street Address		
City	State	Zip Code	City	State	Zip Code

Business Telephone Residence Telephone Fax No.

Do you operate from your residence? Yes E-mail Address  
No

Additional Locations(s) - Include the addresses of all offices other than above:

Business Type (select one): Corporation Partnership Individual Other  
Month Day Year  
Date business was established: Years of Experience

Name of qualified Principal and/or Partner:

Brief details of experience:

State License No.: Name of State ***(Please attach a copy of your license)***

Tax ID or Social Security # What other States do you operate in?  
Do your employees participate in any professional organizations such as:

Is applicant involved in any other operations?    Yes    No

If yes, please describe:

Describe the duties of owner:

Provide the names of Applicant's  
five largest clients & a description  
of your duties for them

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Subcontractor Used?    Yes    No    What type of License?

If yes, are they licensed by the State they operate in?    Yes    No    What State?

Number of subcontractors used?                      The amount paid to subcontractors?

What Kind of work is subcontracted?

Do you use a written contract with all your subcontractors?    Yes    No

Do you obtain Certificates of Insurance from all your subcontractors?    Yes    No

Are you always added as an additional insured by your subcontractors?    Yes    No %

Does each subcontractor hold the applicant harmless?    Yes    No

Does each subcontractor give the applicant an indemnification agreement?    Yes    No

Does the applicant have a tracking system for certificates of insurance?    Yes    No

What is the minimum limit the applicant accepts on certificates of insurance?

Signed contract with all customers?    Yes    No    Percent % of customers under standard contract:

**PLEASE ATTACH COPY OF YOUR STANDARD CUSTOMER CONTRACT OR PURCHASE ORDER**

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**TYPE OF ROOFING WORK DONE (Percentage of Overall Work Performed):**

Residential: %

Replacement: %

Commercial: %

New Construction: %

Industrial: %

Must Equal    100%

Must Equal    100%

Please Describe any other work performed by the applicant:

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Any work done on buildings over three stories tall?    Yes    No

Maximum Height at which applicant will work:    Feet

If the applicant has ever done New Construction work please advise if that work involved:

Condominium, Townhouse or Apartment Building Projects:    Yes    No

Single Family Home Tract Housing Projects:    Yes    No

Describe the Projects

## Heat Application Work

Hot Tar Application: %

Modified Bitumen: %

Built-up Roof: %

Ethylene Propylene Diene Monomer: %

Does insured apply touch down systems to combustible walls and decks? ----- Yes No

Describe the procedure utilized by the applicant to inspect a heat application job-site prior to leaving the site for an extended period of time:

## Inclement Weather Procedures

Describe the procedure utilized by applicant to determine the possibility of the onset of inclement weather:

Describe the procedure utilized by applicant to protect an open roof when leaving a job site for an extended period of time:

Does insured hire tear off companies when doing re-roofing? ----- Yes No

Has the applicant or any of its business predecessors, subsidiaries, affiliates, past or present partners, owners, officers, staff or employees been investigated and/or cited by any regulatory agency for violations arising out of your activities? Yes No

**If yes, attach a statement giving details. Such statement must be part of this application.**

Who was your prior insurance carrier for the past three years. Include any coverage that would have been directly related or would have responded in part to the exposure:

Name of Insurance Carrier	Policy Number	Coverage	Period

I have not carried insurance for the past three years. This is a renewal application prior carrier listed above.

### How do you want us to design your quote? This is written on NEW OCCURRENCE forms.

Limits of Liability:	\$300,000/300,000	\$500,000/500,000	\$1,000,000/2,000,000
Deductible:	\$500 Deductible Per Claim	\$1,000 Deductible Per Claim	

## Heat Application Work

Date	Description	Paid Amount	Status (Open/Closed)

Has any insurance company cancelled or refused to renew? Yes No If Yes, please describe:

**OPERATIONS: Provide \$ breakdown of Applicable Operations: (Projected)**

Payroll	Receipts	Payroll	Receipts
Commercial Roofing ISO Class 98677	Commercial Roofing ISO Class 98677	Residential Roofing ISO Class 98678	Residential Roofing ISO Class 98678
Sheet Metal Payroll ISO Class 98884	Sheet Metal Payroll ISO Class 98884	Cost of Subcontracted Work-Insured Subcontractors:	
		Cost of Subcontracted Work-Uninsured Subcontractors:	

**Using annual gross receipts, estimate the percentage of sales from the following categories:**

Operations	Markets Segments	Other - Please Describe:
New Construction %	Commercial %	
Commercial %	Restaurants %	
Industrial %	Institutional %	
Service/Repair %	Habitation %	
Residential %	Residential %	
Condo, Townhouse & Apartments		

Receipts Current Year \$	Last Year \$	Prior Year \$	2 Years Prior \$
<b>Payrolls (Total) \$</b>			

**EQUIPMENT**

Does the applicant use cranes or booms?	Yes	No
Does the applicant own this equipment?	Yes	No
Is equipment rented or leased without operator?	Yes	No
Is equipment rented or leased with operator?	Yes	No
Does the applicant lease or otherwise provide equipment to others?	Yes	No

What is the length of cranes or booms? Feet

Has the applicant experienced any claim, incident or circumstance regarding cranes or booms during the past five years?	Yes	No
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Does the applicant use scaffolding?	Yes	No
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If rented from others does applicant do so under a rental contract?	Yes	No
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Describe the procedure utilized by applicant to determine the possibility of the onset of inclement weather:

Describe the procedure utilized by applicant to protect an open roof when leaving job site for extended period of time:

**NOTICE TO APPLICANT ---PLEASE READ CAREFULLY**

For the purpose of this application, the undersigned authorized agent of the persons(s) and entity(ies) proposed for this insurance declares that to the best of his/her knowledge and belief, after reasonable inquiry, the statements in this application, and any attachments, are true and complete. The broker/underwriter is authorized to make any inquiry in connection with this application. Accepting this application does not bind the underwriter to complete, or the applicant to purchase the insurance.

The information contained in and submitted with this application is on file with the broker/underwriter and along with the application is considered physically attached to the policy and will become a part of it. If issued the broker/underwriter will have relied upon this application and attachments in issuing any policy.

If the information in this application or any attachment materially changes between the date of this application and the policy effective date, the applicant will notify the broker/underwriter, who may modify or withdraw any outstanding quotation or agreement to bind insurance.

**WARNING:** Any person who knowingly, and with intent to defraud any insurance company or other person, files an application for insurance containing any false information, or conceals for purpose of misleading information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime.

This application and any required supplement data must be completed in full in a legible manner. All questions and sections must be completed and the application dated and signed.

**IMPORTANT NOTICE**

As part of our underwriting procedure, a routine inquiry may be made to obtain information concerning character, general reputation, person characteristics and mode of living. Upon written request, additional information as to the nature and scope of the report, if one is made, will be provided.

**NOTICE TO NEW YORK APPLICANTS:** Any person who knowingly and intent to defraud any insurance company or other person, files an application for insurance containing any false information, or conceals for the purpose of misleading, information concerning any fact material, thereto, commits a fraudulent insurance act which is a crime ( Note: This notice is required by New York Insurance Regulations, but may also be a crime in other states.)

**NOTICE TO OKLAHOMA APPLICANTS:** Any person who knowingly and with intent to injure, defraud or deceive any insurer, makes any claim for proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

**NOTICE TO OREGON AND TEXAS APPLICANTS:** Any person who makes an intentional misstatement that is material to the risk may be found guilty of insurance fraud by a court of law.

**NOTICE TO TENNESSE APPLICANTS:** It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

**NOTICE TO FLORIDA APPLICANTS:** Any person who knowingly and with intent to injure, defraud, or deceive any insurer, files a statement of claim or an application containing any false, incomplete or misleading information is guilty of a felony of the third degree.

This is an application for insurance. It is not an insurance policy. Any coverage description shown may be an abbreviated title and does not indicate in force coverage. Only the policy itself provides coverage. This application is not a part of and is not incorporated into the insurance policy. If there is any conflict between the coverage descriptions shown in this application and the actual insurance policy, the insurance policy prevails. The insurance policy supercedes this application and proposal.

I/we hereby declare that the statement and particulars in this application are true, and that I/we have not misstated or suppressed any material facts. I agree that this application together with any other information supplied by me on behalf of the applicant, shall form the basis of any contract of insurance effected thereon. The applicant undertakes to inform the insurer of any material alteration to these facts, whether occurring before or after issuance of the contract of insurance.

Month/Day/Year

X

\_\_\_\_\_  
Signature of authorized representative

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Phone Number

Name and phone number of individual to contact for inspection/audit:

**PRODUCED BY (Insurance Agent or Broker)**

Company

Street Address

Signature

Producer License No.

City

State Zip Code

**NOTICE OF OFFER OF COVERAGE FOR "ACTS OF TERRORISM"  
DISCLOSURE OF PREMIUM AND DISCLOSURE OF FEDERAL PARTICIPATION IN PAYMENT OF LOSSES  
ARISING FROM CERTIFIED "ACTS OF TERRORISM."**

Applicant/Insured's

Applicant/Insured's Mailing

Quote Number:

The Terrorism Risk Insurance Act of 2002 ("Program") established a program within the United States Department of the Treasury, under which the federal government shares, with the insurance industry, the risk of loss from future "acts of terrorism," as defined in the Act. The Act defines an "act of terrorism" as any act that is certified by the Secretary of the Treasury, in concurrence with the Secretary of State and the Attorney General of the United States: (1) to be an act of terrorism; (2) to be a violent act, or an act that is dangerous to human life, property or infrastructure; (3) to have resulted in damage within the United States, or outside the United States in the case of an air carrier or vessel or the premises of a United States mission; and (4) to have been committed by an individual or individuals acting on behalf of any foreign person or foreign interest, as part of an effort to coerce the civilian population of the United States or to influence the policy or to affect the conduct of the United States Government by coercion. Additionally, to be certified, an "act of terrorism" must cause aggregate property and casualty insurance losses of at least five million dollars.

**The Terrorism Risk Insurance Extension Act of 2005 ("Extension Act"), signed into law by the President on December 22, 2005, extends the "Program" through December 31, 2007 by adding Program Year 4 (January 1 – December 31, 2006) and Program Year 5 (January 1 – December 31, 2007). Please note that the "Extension Act" created a new "Program Trigger" for any certified act of terrorism occurring after March 31, 2006, that prohibits payment of Federal compensation by Treasury unless the aggregate industry insured losses resulting from that act of terrorism exceed \$50 million for Program Year 4 and \$100 million for Program Year 5.**

In accordance with these Acts, you have the right to purchase or reject coverage for losses resulting from a certified "act of terrorism." The premium charge to purchase this coverage is set forth below. If you wish to purchase this coverage, please indicate that choice by marking the appropriate box below, sign and date this disclosure notice, and return it to us no later than the effective date of the general liability policy we will be providing you. **Your policy will then be written to include a Terrorism Exclusion; however, this Terrorism Exclusion will not apply to "acts of terrorism" certified by The United States Government.**

If you do not wish to purchase coverage for "Certified Acts of Terrorism," you may reject the coverage by marking the appropriate box below and signing and returning this form to us, again no later than the effective date of the general liability policy we will be providing you. Your policy will then be written to exclude **any losses arising from acts of terrorism, whether certified or non-certified by The United States Government.**

**DISCLOSURE OF FEDERAL PARTICIPATION IN PAYMENT OF LOSSES ARISING FROM CERTIFIED "ACTS OF TERRORISM."**

The United States Government will pay a share of any losses arising from certified "acts of terrorism." The Government's share equals 90% of the portion of the amount of such losses that exceed a statutorily established deductible paid by us. **Under the Terrorism Risk Insurance Extension Act of 2005, the Government's share in Program Year 5 will equal 85% of the portion of the amount of such losses that exceed a statutorily established deductible paid by us.** The premium set forth below for coverage for losses arising from certified "acts of terrorism" does not include any charges for the portion of loss covered by the Government under the Act.

**DISCLOSURE OF ESTIMATED PREMIUM PENDING DISPOSITION OF THE “PROGRAM.”**

The premium for Certified Acts of Terrorism coverage is calculated based in part on the federal participation in payment of terrorism losses as set forth in the “Program.” The federal program established by the Act is scheduled to terminate at the end of 12/31/07. The federal program may terminate or may be renewed, extended or continued. If renewed, extended or continued, the renewal program may or may not have revisions in the level or terms of federal participation. Due to the uncertainty of the disposition of the federal program as of 12/31/07, the premium for this coverage for Certified Acts of Terrorism is estimated. Should you choose to purchase this coverage, once disposition of the federal program is determined, coverage for Certified Acts of Terrorism may or may not continue to be afforded to you beyond 12/31/07, and if it is, we may recalculate the premium. Any such recalculations would be made in compliance with all regulatory considerations; should we notify you of an additional premium charge, the additional premium will be due as specified in such notice.

**DISCLOSURE OF PREMIUM AND SELECTION OR REJECTION OF COVERAGE FOR “CERTIFIED ACTS OF TERRORISM.”**

**REQUEST TO PURCHASE “PROGRAM” COVERAGE AT FULL GENERAL LIABILITY POLICY LIMITS.** I hereby elect to purchase coverage for losses arising from “Certified Acts of Terrorism.” I understand that the premium quote of \$\_\_\_\_\_ for this coverage is tentative pending final approval by the Insurer. I further understand that the final approved premium due for this coverage will be an estimate pending disposition of the “Program,” and the Insurer may reconsider providing the coverage, and/or recalculate the premium depending upon the final disposition of the “Program.” I understand that an exclusion of terrorism losses will be part of this policy for terrorism not considered “Certified Acts of Terrorism.”

**REQUEST TO REJECT “PROGRAM” COVERAGE.** I hereby reject coverage for losses arising from certified “acts of terrorism.” I understand that an exclusion of terrorism losses will be part of this policy.

\_\_\_\_\_  
Policyholder's

\_\_\_\_\_  
Date